ENQUIRIES:Technical Related Enquiries: Ms Z. Gxabuza Tel No: (051) 492 4588 HR Related Enquiries: Ms N. de la Rey Tel No: (051) 492 4585APPLICATIONS:Applications can be sent via email at applicationsfs@judiciary.org.za The department will give preference to candidates in line with the employment equity goals.	DUTIES	<ul> <li>utilize computer research programmes (Westlaw, LexisNexis, Jutastats). An LLM degree will serve as an added advantage. Skills and Competencies: Excellent research and analytical skills. Report writing and editing skills. Excellent communication skills (written and verbal). Understanding of the Constitution and relevant legislation. Computer literacy (MS Office). Problem analysis and solving skills. Planning and organizing. Ability to integrate knowledge from diverse sources. Accuracy and attention to detail. Interpersonal skills. Time management skills. Ability to work under pressure. Ability to work independently. Supervisory skills.</li> <li>Perform all legal duties for the judges to enable them to prepare judgments. Research and retrieve all material from all sources in both hard copy and electronic format on legal issues, as requested by the judges and other personnel of the court. Read all the relevant material and analyse it thoroughly. Discuss all possible variations on a legal point with colleagues and/or the judge. Prepare a comprehensive memorandum on the outcome of the research. Proofread all judgments, articles, speeches and conference papers. Verify all references and footnotes in all judgments and legal articles against the original text for correctness. Correct documents with the help of track changes to allow for the acceptance/rejection of the proposed changes. Drafting of speeches, conference notes and legal articles. Monitoring and bringing to the attention of judges of the court recent developments in case law and jurisprudence. Supervise the law researchers and manage all HR related functions within the unit. Assist with the communication, organization and full secretariat functions for the Judge President's Case Flow Management meetings. All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine the candidate's suitability based on the post's technical and generic requirements.</li> </ul>
<u>APPLICATIONS</u> : Applications can be sent via email at <u>applicationsfs@judiciary.org.za</u> The department will give preference to candidates in line with the employment equity goals.	ENQUIRIES	: Technical Related Enquiries: Ms Z. Gxabuza Tel No: (051) 492 4588
	APPLICATIONS	: Applications can be sent via email at <u>applicationsfs@judiciary.org.za</u> The department will give preference to candidates in line with the employment
GRADUATE INTERNSHIP PROGRAMME FOR 1 APRIL 2025 TO 31 MARCH 2027	GRADUATE	INTERNSHIP PROGRAMME FOR 1 APRIL 2025 TO 31 MARCH 2027

## GRADUATE INTERNSHIP PROGRAMME FOR 1 APRIL 2025 TO 31 MARCH 2027 (24 MONTHS)

**APPLICATIONS** 

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**National Office:** (Midrand)/Constitutional Court: Braamfontein/Judicial Support Services: Quoting the relevant reference number, direct your application to: The Director: Human Resources, Office of the Chief Justice, Private Bag X10, Marshalltown, 2107 or hand deliver applications to the Office of the Chief Justice, Human Resource Management, 188, 14th Road, Noordwyk, Midrand, 1685

**Eastern Cape:** Provincial Service Centre/Gqeberha/Bhisho/Mthatha/East London/Makhanda: Quoting the relevant reference number, direct your application to: The Provincial Head, Office of the Chief Justice: Private Bag X13012, Cambridge, East London, 5206. Applications can also be hand delivered to 59 Western Avenue, Sanlam Park Building, 2nd Floor, Vincent, East London, 5242

**Free State**: Provincial Service Centre/Free State Division of the High Court (Bloemfontein)/Supreme Court of Appeal (Bloemfontein): Quoting the relevant reference number, direct your application to: The Provincial Head, Office of the Chief Justice, Private Bag X20612, Bloemfontein, 9300 or hand deliver applications to the Free State Division of the High Court, Cnr President Brand and Fontein Street, Bloemfontein, 9301

**Gauteng:** Provincial Service Centre/Land Claims Court (Randburg)/Johannesburg High Court/Pretoria High Court/Labour and Labour Appeals Court: Johannesburg: Quoting the relevant reference number, direct your application to: The Provincial Head, Office of the Chief Justice, Private Bag X7, Johannesburg, 2000. Applications can also be hand delivered to the 12th floor, Cnr Pritchard and Kruis Street, Johannesburg, 2001

**Kwazulu-Natal**: Provincial Service Centre/Durban/Pietermaritzburg: Quoting the relevant reference number, direct your application to: The Provincial Head, Office of the Chief Justice, Private Bag X54314, Durban, 4001. Applications can also be hand delivered to 1st Floor Office No 118, Cnr Somtseu & Stalwart Simelane Streets, Durban, 4000

**Limpopo:** Polokwane/Thohoyandou: Quoting the relevant reference number, direct your application to: The Provincial Head, Office of the Chief Justice, Private Bag X9693, Polokwane, 0700. Applications can also be hand delivered to the Limpopo Division of the High Court, 36 Biccard & Bodenstein Streets, Polokwane, 0699

**Mpumalanga:** Middelburg/Mbombela: Quoting the relevant reference number, direct your application to: The Provincial Head: Office of the Chief Justice, Private Bag X20051, Mbombela, 1211. Applications can also be hand delivered to the Mpumalanga Division of the High Court, Office of the Chief Justice Provincial Service Centre, 311 Samora Machel Drive, Mbombela; 1200

**Northern Cape**: Kimberley: Quoting the relevant reference number, direct your application to: The Provincial Head, Office of the Chief Justice, Private Bag X5043, Kimberley, 8300. Applications can also be hand delivered to the High Court, Sol Plaatjie Drive, Room B107, Kimberley, 8301

**North West**: Provincial Service Centre (Mafikeng)/Mmabatho: Quoting the relevant reference number, direct your application to: The Provincial Head, Office of the Chief Justice, Private Bag X2033, Mmabatho, 2735. Applications can also be hand delivered to 22 Molopo Road, Ayob Gardens, Mmabatho

**Western Cape**: Provincial Service Centre/Western Cape Division of the High Court (Cape Town): Quoting the relevant reference number, direct your application to: The Provincial Head, Office of the Chief Justice, Private Bag X9020, Cape Town, 8000, or hand deliver applications to the Office of the Chief Justice, Provincial Service Centre, 30 Queen Victoria Street, Cape Town 23 December 2024

The Office of the Chief Justice would like to invite qualifying graduates to apply to participate in an internship programme in the 2025/2027 financial year. Applicants must be unemployed graduates, should not have participated in an internship programme previously, aged between 20-35 years and must be a South African citizen. The Office of the Chief Justice is an equal opportunity employer. In the filling of these posts, the Employment Equity Plan of the Department will be taken into consideration and preference will be given to persons with disabilities.A pplications quoting the relevant reference number must be submitted on the new Z83 application form, obtainable from any Public Service Department or on www.dpsa.gov.za-vacancies/www.judiciary.org.za. Received applications using the incorrect application for employment (old Z83) will not be considered. The completed and signed form should be accompanied by a recently updated CV. Shortlisted candidates will be required to submit certified copies of: Matric certificate, academic transcripts (qualification/s with 360/480 credits as recognised by SAQA and academic record) and ID). All shortlisted candidates shall undertake a pre-entry practical exercise as part of the assessment method to determine the candidate's suitability based on the post's technical and generic requirements. Candidates wishing to apply for an internship outside their area of residence must be willing to find their own accommodation and transportation considering that they will be earning a stipend. Failure to submit the requested documents/information will result in your application not being considered. Applicants will be expected to be available for assessments and selection interviews at a time, date and place as determined by the Department. It is the applicant's responsibility to have foreign gualifications evaluated by the South African Qualification Authority (SAQA) and National Diploma should be NQF Level 6 (with 360 credits as recognised by SAQA). All appointments for internship are subject to the verification and pre-screening process. The OCJ reserves the right not to make an appointment. Correspondence will be entered into with shortlisted candidates only. Please direct your application to the relevant province and complete a separate application for each reference number.

## **OTHER POSTS**

<u>POST 45/104</u>	:	INTERNSHIP PROGRAMME: LIBRARY SERVICES REF NO: 2024/212CC/OCJ (3 POSTS)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	:	R7 450.62 per month Constitutional Court: Braamfontein, Matric certificate and a three-year National Diploma/Degree in Library Sciences/Information Sciences or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA.
ENQUIRIES APPLICATION	:	Technical /HR enquiries: Ms K Mokgathe Tel No: (011) 359 7400/ 7574 Applications can be sent via email at <u>Recruitment64@judiciary.org.za</u>
POST 45/105	:	INTERNSHIP PROGRAMME: COURT ADMINISTRATION REF NO: 2024/213CA/OCJ (2 POSTS)
<u>STIPEND</u> CENTRE	:	R7 450.62 per month National Office: Midrand

## CLOSING DATE NOTE

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<b>REQUIREMENTS</b>	Matric certificate and an LLB Degree at NQF level 8 with 480 credits a
ENQUIRIES	recognised by SAQA. Technical enquiries: Ms N Mzaidume, Tel No: (010) 493 2568 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689
APPLICATIONS	Applications can be sent via email at <u>Recruitment65@judiciary.org.za</u>
<u>POST 45/106</u>	INTERNSHIP PROGRAMME: ADMINISTRATION REF NO 2024/214AD/OCJ (3 POSTS)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	R7 450.62 per month National Office: Midrand Matric certificate and a three-year National Diploma/Degree in Publ Management/Business Administration/Public Administration or equivaler relevant qualification at NQF level 6 with 360 credits as recognised by SAQA
<u>ENQUIRIES</u>	Technical enquiries: Ms N Mzaidume, Tel No: (010) 493 2568 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689
APPLICATIONS	Applications can be sent via email at <u>Recruitment66@judiciary.org.za</u>
<u>POST 45/107</u>	INTERNSHIP PROGRAMME: INTERNAL AUDITING REF NO 2024/215AUD/OCJ (1 POST)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	R7 450.62 per month National Office: Midrand Matric certificate and a three-year National Diploma/Degree in Internal Auditin or equivalent relevant qualification at NQF level 6 with 360 credits a recognised by SAQA.
ENQUIRIES	Technical enquiries: Ms D Lebethe, Tel No: (010) 493 2550 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689
APPLICATIONS	Applications can be sent via email at <u>Recruitment67@judiciary.org.za</u>
<u>POST 45/108</u>	INTERNSHIP PROGRAMME: RISK MANAGEMENT REF NO 2024/216RM/OCJ (1 POST)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	R7 450.62 per month National Office: Midrand Matric certificate and a three-year National Diploma/Degree in Ris Management or equivalent relevant qualification at NQF level 6 with 360 credi
ENQUIRIES	as recognised by SAQA. Technical enquiries: Ms V Sevule, Tel No: (010) 493 2688 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689
APPLICATIONS	Applications can be sent via email at <u>Recruitment68@judiciary.org.za</u>
<u>POST 45/109</u>	INTERNSHIP PROGRAMME: MONITORING AND EVALUATION REF NO 2024/217ME/OCJ (1 POST)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	R7 450.62 per month National Office: Midrand Matric certificate and a three-year National Diploma/Degree in Publ Administration/Management Developmental Studies/Social Science of equivalent relevant qualification at NQF level 6 with 360 credits as recognise by SAQA. Skills and Competencies: Good communication skills (written an verbal). Good interpersonal skills and time management skills. Willingness t travel and work extra hours where necessary.
ENQUIRIES	Technical enquiries: Mr D Thoka, Tel No: (010) 493 2663 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689
APPLICATIONS	Applications can be sent via email at <u>Recruitment69@judiciary.org.za</u>
<u>POST 45/110</u>	INTERNSHIP PROGRAMME: STRATEGY AND SERVICE DELIVERY RE NO:2024/218STR/OCJ (1 POST)
STIPEND CENTRE REQUIREMENTS	R7 450.62 per month National Office: Midrand Matric certificate and a three-year National Diploma/Degree in Publ Administration/Public Management/Commerce/Strategic Management an Planning/Developmental Studies/Social Science or relevant (equivalen qualification at NQF level 6 with 360 credits as recognised by SAQA. Skills an Competencies: Good communication skills (written and verbal), Goo interpersonal skills and time management skills. Willingness to travel and wor extra hours where necessary.
<u>ENQUIRIES</u>	Technical enquiries: Mr C Serite, Tel No: (010) 493 2504

	HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689	
APPLICATIONS	Applications can be sent via email at <u>Recruitment70@judiciary.org.za</u>	
<u>POST 45/111</u>	INTERNSHIP PROGRAMME: FINANCE MANAGEMENT AND MANAGEMENT ACCOUNTING REF NO: 2024/219FM/OCJ (2 POSTS)	<u>!</u>
<u>STIPEND</u> <u>CENTRE</u> REQUIREMENTS	R7 450.62 per month National Office: Midrand Matric certificate and a three-year National Diploma/Degree in Financial Management/ Management Accounting/Public Finance/ Commerce or a relevant (equivalent) qualification at NQF level 6 with 360 credits as recognised by SAQA. Skills and Competencies: Good communication skills (written and verbal) and time management skills.	1
ENQUIRIES APPLICATIONS	Technical enquiries: Mr H Lekwane/Ms N Dukada, Tel No: (010) 493 2590 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689 Applications can be sent via email at <u>Recruitment71@judiciary.org.za</u>	
<u>POST 45/112</u>	INTERNSHIP PROGRAMME: SUPPLY CHAIN MANAGEMENT REF NO: 2024/220SCM/OCJ (2 POSTS)	-
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	R7 450.62 per month National Office: Midrand Matric certificate and a three-year National Diploma/Degree in Supply Chain Management/ Logistics/Procurement/Public Administration or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA.	t
	Technical enquiries: Ms M Mavuso/Mr M Ngonyama, (010) 493 2603 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689 Applications can be sent via email at <u>Recruitment72@judiciary.org.za</u>	
APPLICATIONS		
<u>POST 45/113</u>	INTERNSHIP PROGRAMME: HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT REF NO: 2024/221HRP/OCJ :(1 POST)	-
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	R7 450.62 per month National Office: Midrand: Human Resource Practices Matric certificate and a three-year National Diploma/Degree in Human Resource Management/Development or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA.	
ENQUIRIES	Technical enquiries: Ms S Tshidino/Mr A Khadambi, Tel No: (010) 493 8771 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689	
APPLICATIONS	Applications can be sent via email at <u>Recruitment73@judiciary.org.za</u>	
<u>POST 45/114</u>	INTERNSHIP PROGRAMME: HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT NO: 2024/222HRU/OCJ (2 POSTS)	<u>)</u>
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	R7 450.62 per month National Office: Midrand: Human Resource Utilisation and Development, Ref Matric certificate and a three-year National Diploma/Degree in Human Resource Management/Labour Relations or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA.	
<u>ENQUIRIES</u>	Technical enquiries: Mr T Mashele & Ms B Mahlangu, Tel no: (010) 493 2500/010 493 2648 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689	j.
APPLICATIONS	Applications can be sent via email at <u>Recruitment74@judiciary.org.za</u>	
<u>POST 45/115</u>	INTERNSHIP PROGRAMME: ACILITY MANAGEMENT REF NO: 2024/223FSM/OCJ (1 POST)	-
STIPEND	R7 450.62 per month	
<u>CENTRE</u> <u>REQUIREMENTS</u>	National Office: Midrand Matric certificate and a three-year National Diploma/Degree in Facilities Management/Built Environment or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA	
ENQUIRIES	Technical enquiries: Ms M Modisakeng, Tel No:010 493 2541 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689	
APPLICATIONS	Applications can be sent via email at <u>Recruitment75@judiciary.org.za</u>	
<u>POST 45/116</u>	INTERNSHIP PROGRAMME: SECURITY MANAGEMENT REF NO: 2024/224SEC/OCJ (1 POST)	-
<u>STIPEND</u>	R7 450.62 per month	

CENTRE REQUIREMENTS	:	National Office: Midrand Matric certificate and a three-year National Diploma/Degree in Security Management/Forensic/Criminal or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical enquiries: Mr C Manyathela, Tel No: 010 493 2518
ENQUIRIES APPLICATION	:	HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689 Applications can be sent via email at <u>Recruitment76@judiciary.org.za</u>
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<u>POST 45/117</u>	:	INTERNSHIP PROGRAMME: COMMUNICATION REF NO: 2024/225COM/OCJ (1 POST)
<u>STIPEND</u> CENTRE	:	R7 450.62 per month National Office: Midrand
REQUIREMENTS	:	Matric certificate and a three-year National Diploma/Degree in Graphic Design or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA
ENQUIRIES	:	Technical enquiries: Ms P Mafenya/Ms L Ntuli, Tel No: (010) 493 2522 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689
APPLICATIONS	:	Applications can be sent via email at <u>Recruitment77@judiciary.org.za</u>
<u>POST 45/118</u>	:	INTERNSHIP PROGRAMME: LEGAL SERVICES REF NO: 2024/226LS/OCJ (1 POST)
<u>STIPEND</u>	:	R7 450.62 per month
<u>CENTRE</u> REQUIREMENTS	:	National Office: Midrand Matric certificate and an LLB Degree at NQF level 8 with 480 credits as
	:	recognised by SAQA. Technical enquiries: Ms D Ramaisa Tel No: (010) 493 2500
APPLICATIONS	:	HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689 Applications can be sent via email at Recruitment78@judiciary.org.za
POST 45/119		INTERNSHIP PROGRAMME: E-LEARNING (SAJEI) REF NO:
<u>1 001 40/110</u>	•	2024/227EL/OCJ (1 POST)
STIPEND	:	R7 450.62 per month National Office: Midrand
<u>CENTRE</u> REQUIREMENTS	:	Matric certificate and a three-year National Diploma/Degree in Information Technology or equivalent relevant qualification at NQF level 6 with 360 credits
ENQUIRIES	:	as recognised by SAQA. Technical enquiries: Ms P Mogale Tel No: (010) 493 2500
<b>APPLICATIONS</b>	-	HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689 Applications can be sent via email at <u>Recruitment79@judiciary.org.za</u>
POST 45/120	:	INTERNSHIP PROGRAMME: LAW RESEARCHER (SAJEI) Ref No: 2024/228LR/OCJ (2 Posts)
STIPEND	:	R7 450.62 per month
<u>CENTRE</u> <u>REQUIREMENTS</u>	:	National Office: Midrand Matric certificate and an LLB Degree at NQF level 8 with 480 credits as
ENQUIRIES	•	recognised by SAQA. Technical enquiries: Ms H Maringa, Tel No: (010) 493 2599
APPLICATION	:	HR related enquiries: Mr M Mbele/Ms A Nthompé, Tel No: (010) 493 2689 Applications can be sent via email at <u>Recruitment80@judiciary.org.za</u>
<u>POST 45/121</u>	:	INTERNSHIP PROGRAMME: JUDICIAL SUPPORT SERVICES) REF NO: 2024/229JS/OCJ (1 POST)
STIPEND		R7 450.62 per month
CENTRE	:	Office of the Chief Justice (Pretoria
<u>REQUIREMENTS</u>	:	Matric certificate and a three-year National Diploma/Degree in Public Administration/Business Administration or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA.
ENQUIRIES	:	Technical/HR enquiries: Ms C Schubert, Tel No: (012) 493 2500
APPLICATION	:	HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689 Applications can be sent via email at <u>Recruitment81@judiciary.org.za</u>
POST 45/122	:	INTERNSHIP PROGRAMME: JUDICIAL SERVICE COMMISSION LEGAL REF NO: 2024/230JSC/OCJ (1 POST)
STIPEND	:	R7 450.62 per month

<u>CENTRE</u> <u>REQUIREMENTS</u>	: National Office: Midrand : Matric certificate and an LLB Degree at NQF level 8 with 480 credits as
ENQUIRIES	recognised by SAQA. : Technical enquiries: Ms M Sonqa Tel No: (010) 493 2500
APPLICATIONS	<ul> <li>HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689</li> <li>Applications can be sent via email at <u>Recruitment82@judiciary.org.za</u></li> </ul>
POST 45/123	: INTERNSHIP PROGRAMME: JUDICIAL SERVICE COMMISSION (ADMINISTRATION) REF NO: 2024/231JSC/OCJ (1 POST)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	<ul> <li>R7 450.62 per month</li> <li>National Office: Midrand</li> <li>Matric certificate and an LLB Degree or a three-year National Diploma/Degree in Public Management/Business Administration/Public Administration or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Skills and Competencies: Good communication skills (written and verbal) and time management skills.</li> </ul>
ENQUIRIES	: Technical enquiries: Ms D Ramaisa Tel No: (010) 493 2652 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689
APPLICATION	: Applications can be sent via email at <u>Recruitment83@judiciary.org.za</u>
<u>POST 45/124</u>	INTERNSHIP PROGRAMME: OFFICE OF THE SECRETARY-GENERAL REF NO: 2024/232SG/OCJ (1 POST)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	<ul> <li>R7 450.62 per month</li> <li>National Office: Midrand</li> <li>Matric certificate and a three-year National Diploma/Degree in Public Administration/Office Management and Technology/Business Administration or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA.</li> </ul>
ENQUIRIES	: Technical /HR enquiries: Ms B Mafani, Tel No: (012) 493 2496 HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689
APPLICATIONS	: Applications can be sent via email at <u>Recruitment84@judiciary.org.za</u>
<u>POST 45/125</u>	: <u>INTERNSHIP_PROGRAMME: INSTITUTIONAL_SECRETARIAT_REF_NO:</u> 2024/233ISS/OCJ (2 POSTS)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	<ul> <li>R7 450.62 per month</li> <li>National Office: Midrand</li> <li>Matric certificate and a three-year National Diploma/Degree in Public Management/Office Management/Public Management and Governance or relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Skills and Competencies: Good communication skills (written and verbal) and time management skills.</li> </ul>
ENQUIRIES	<ul> <li>Technical enquiries: Ms S Mpheshwa, Tel No:(010) 493 2535</li> <li>HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689</li> </ul>
APPLICATIONS	: Applications can be sent via email at <u>Recruitment85@judiciary.org.za</u>
<u>POST 45/126</u>	: INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES REF NO: 2024/234CA/OCJ (1 POST)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u> <u>ENQUIRY</u> <u>APPLICATION</u>	: R7 450.62 per month : North West Division of the High Court (Mmabatho) : Matric certificate and an LLB Degree at NQF level 8 with 480 credits as
	recognised by SAQA. : Technical /HR enquiries: Mr OPS Sebapatso, Tel No: 018 397 7114 : Applications can be sent via email at <u>Recruitment86@judiciary.org.za</u>
POST 45/127	: Technical /HR enquiries: Mr OPS Sebapatso, Tel No: 018 397 7114
<u>POST 45/127</u> <u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	<ul> <li>Technical /HR enquiries: Mr OPS Sebapatso, Tel No: 018 397 7114</li> <li>Applications can be sent via email at <u>Recruitment86@judiciary.org.za</u></li> <li>INTERNSHIP PROGRAMME: HUMAN RESOURCE MANAGEMENT REF</li> </ul>

POST 45/128	INTERNSHIP PROGRAMME: LIBRARY SERVICES REF NO: 2024/236LBS/OCJ (1 POST)
STIPEND CENTRE REQUIREMENTS	R7 450.62 per month North West Division of the High Court (Mmabatho) Matric certificate and a three-year National Diploma/Degree in Library Sciences/Information Sciences or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR enquiries: Mr OPS Sebapatso, Tel No: 018 397 7114 Applications can be sent via email at <u>Recruitment88@judiciary.org.za</u>
POST 45/129	INTERNSHIP PROGRAMME: FACILITY MANAGEMENT REF NO: 2024/237FM/OCJ (2 POSTS)
STIPEND CENTRE REQUIREMENTS	R7 450.62 per month Mpumalanga Division of the High Court (Middelburg), Matric certificate and a three-year National Diploma/Degree in Facilities Management/Built Environment or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA Technical /HR enquiries: Mr V Maeko Tel No: (013) 758 0000
APPLICATION	Applications can be sent via email at <u>Recruitment89@judiciary.org.za</u>
POST 45/130	INTERNSHIP PROGRAMME: SUPPLY CHAIN MANAGEMENT REF NO: 2024/238SCM/OCJ (1 POST)
<u>STIPEND</u> <u>CENTRE</u> REQUIREMENTS	R7 450.62 per month Mpumalanga Division of the High Court (Mbombela), Matric certificate and a three-year National Diploma/Degree in Logistics/Procurement/Public Administration or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA.
ENQUIRIES APPLICATIONS	Technical /HR enquiries: Mr V Maeko Tel No: (013) 758 0000 Applications can be sent via email at <u>Recruitment90@judiciary.org.za</u>
POST 45/131	INTERNSHIP PROGRAMME: FINANCIAL MANAGEMENT) REF NO: 2024/239SCM/OCJ (1 POST)
<u>STIPEND</u> <u>CENTRE</u> REQUIREMENTS	R7 450.62 per month Mpumalanga Division of the High Court (Mbombela Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Cost Management and Accounting or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA
ENQUIRIES APLLICATION	Technical /HR enquiries: Mr V Maeko Tel No: (013) 758 0000 Applications can be sent via email at <u>Recruitment91@judiciary.org.za</u>
POST 45/132	INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES
STIPEND CENTRE	R7 450.62 per month Thohoyandou Division of the High Court, Ref No: 2024/240CA/OCJ(1 post) Polokwane Division of the High Court, Ref No: 2024/241CA/OCJ (1 post)
REQUIREMENTS	Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA.
ENQUIRIES APPLICATION	Technical/HR enquiries: Ms EM Ramaphakela, Tel No: (015) 495 1744 Applications can be sent via email at <u>Recruitment92@judiciary.org.za</u>
POST 45/133	INTERNSHIP PROGRAMME: ADMINISTRATION
STIPEND : CENTRE :	R7 450.62 per month Thohoyandou Division of the High Court, Ref No: 2024/242AD/OCJ (1 post) Polokwane Division of the High Court, Ref No: 2024/243AD/OCJ (1 post)
REQUIREMENTS	Matric certificate and a three-year National Diploma/Degree in Public Management /Public Administration or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA.
ENQUIRIES APPLICATION	Technical/HR enquiries: Ms EM Ramaphakela, Tel No: (015) 495 1744 Applications can be sent via email at <u>Recruitment93@judiciary.org.za</u>
POST 45/134	INTERNSHIP PROGRAMME: FINANCE AND ASSET MANAGEMENT REF NO: 2024/244FM/OCJ(1 POST)
STIPEND CENTRE	R7 450.62 per month Limpopo Provincial Service Centre (Polokwane)

REQUIREMENTS	:	Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Accounting/Assets Management or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA.
ENQUIRIES APPLICATION	:	Technical/HR enquiries: Ms EM Ramaphakela, Tel No: (015) 495 1744 Applications can be sent via email at <u>Recruitment94@judiciary.org.za</u>
<u>POST 45/135</u>	:	INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL)
<u>STIPEND</u> <u>CENTRE</u>	:	R7 450.62 per month Gauteng Division of the High Court: Pretoria, Ref No: 2024/245CA/OCJ (1 post) Land Court: Randburg, Ref No: 2024/246CA/OCJ (2 posts) Gauteng Division of the High Court: Johannesburg, Ref No: 2024/247CA/OCJ (1 post) Labour and Labour Appeals Court: Braamfontein, Ref No: 2024/248CA/OCJ (2 posts)
REQUIREMENTS	:	Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA.
<u>ENQUIRIES</u>	:	HR enquiry Ms L Netshitomboni, Tel No: (010) 494 8520 Technical Enquiries:Ms N Shandu, Tel No: (010) 012 315 7602 (Pretoria) Ms R Bramdaw, Tel No: (010) 494 8486 (Johannesburg) Ms N Mhlambi, Tel No: (010) 493 5392/5670 (Randburg) Ms T Nzimande, Tel No: (010) 494 9238 (Braamfontein)
APPLICATION	:	Applications can be sent via email at <u>Recruitment95@judiciary.org.za</u>
<u>POST 45/136</u>	:	INTERNSHIP PROGRAMME: FACILITY MANAGEMENT REF NO: 2024/249FM/OCJ (1 POST)
<u>STIPEND</u> CENTRE	:	R7 450.62 per month Gauteng Provincial Service Centre
REQUIREMENTS	:	Matric certificate and a three-year National Diploma/Degree in Facilities Management/Built Environment or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA.
ENQUIRIES	:	HR Enquiries: Ms L Netshitomboni, Tel No: (010) 494 8520 Technical Enquiries: Ms S Malatji, Tel No: (010) 494 8533
APPLICATION	:	Applications can be sent via email at <u>Recruitment96@judiciary.org.za</u>
POST 45/137	:	INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES LEGAL
<u>STIPEND</u> CENTRE	:	R7 450.62 per month Western Cape Division of the High Court, Ref No: 2024/250CA/OCJ (1 post) Labour and Labour Appeals Court: Cape Town, Ref No: 2024/ 251CA/OCJ (1 post)
<u>REQUIREMENTS</u>	:	Matric certificate and a three-year National Diploma/Degree in Public Administration / Management or a relevant (equivalent) qualification at NQF level 6 with 360 credits as recognised by SAQA. Skills and Competencies: Good communication skills (written and verbal) and time management skills.
ENQUIRIES	:	Technical/HR enquiries Ms M Baker, Tel No: (021) 469 4000/Mr S Hlongwane Tel No: (021) 469 4029
APPLICATIONS		Applications can be sent via email at <u>Recruitment97@judiciary.org.za</u>
POST 45/138	:	INTERNSHIP PROGRAMME: FACILITY MANAGEMENT
<u>STIPEND</u> <u>CENTRE</u>	:	R7 450.62 per month Western Cape Division of the High Court, Ref No: 2024/252FM/OCJ (1 post) Western Cape Provincial Service Centre (Cape Town), Ref No: 2024/253FM/OCJ (1 post)
<u>REQUIREMENTS</u>	:	Matric certificate and a three-year National Diploma/Degree in Facilities Management/Built/Civil Engineering/Project Management or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Skills and Competencies: Good communication skills (written and verbal) and time management skills.
ENQUIRIES	:	Technical/HR enquiries Ms M Baker, Tel No: (021) 469 4000/Mr S Hlongwane
APPLICATION	:	Tel No: (021) 469 4029 Applications can be sent via email at <u>Recruitment98@judiciary.org.za</u>
POST 45/139	:	INTERNSHIP PROGRAMME: FINANCE MANAGEMENT) REF NO: 2024/254FM/OCJ (2 POSTS)

<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	: :	R7 450.62 per month Western Cape Provincial Service Centre (Cape Town Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Cost and Management Accounting or equivalent relevant
ENQUIRIES	:	qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical/HR enquiries Ms M Baker, Tel No: (021) 469 4000/Mr S Hlongwane Tel No: (021) 469 4029
APPLICATION	:	Applications can be sent via email at <u>Recruitment99@judiciary.org.za</u>
POST 45/140	:	INTERNSHIP PROGRAMME: ASSETS AND LOGISTIC MANAGEMENT REF NO: 2024/255ASM/OCJ (1 POST)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	:	R7 450.62 per month Western Cape Provincial Service Centre (Cape Town) Matric certificate and a three-year National Diploma/Degree in Finance/Logistics Management or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA.
ENQUIRIES	:	Technical/HR enquiries Ms M Baker, Tel No: (021) 469 4000/Mr S Hlongwane Tel No: (021) 469 4029
APPLICATION	:	Applications can be sent via email at <u>Recruitment100@judiciary.org.za</u>
POST 45/141	:	INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES LEGAL
<u>STIPEND</u> CENTRE	:	R7 450.62 per month Durban High Court, Ref No: 2024/256CA/OCJ (2 posts) Pietermaritzburg High Court, Ref No: 2024/257CA/OCJ (2 posts)
<b>REQUIREMENTS</b>	:	Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA.
<u>ENQUIRIES</u> NOTE	:	Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment101@judiciary.org.za</u>
POST 45/142	:	INTERNSHIP PROGRAMME: FINANCE MANAGEMENT
<u>STIPEND</u> <u>CENTRE</u>	:	R7 450.62 per month Durban High Court, Ref No: 2024/258FM/OCJ (1 post) Pietermaritzburg High Court, Ref No: 2024/259FM/OC L (1 post)
	:	Durban High Court, Ref No: 2024/258FM/OCJ (1 post) Pietermaritzburg High Court, Ref No: 2024/259FM/OCJ (1 post) Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Cost and Management Accounting or equivalent relevant
CENTRE	:	Durban High Court, Ref No: 2024/258FM/OCJ (1 post) Pietermaritzburg High Court, Ref No: 2024/259FM/OCJ (1 post) Matric certificate and a three-year National Diploma/Degree in Financial
CENTRE REQUIREMENTS ENQUIRIES	:	Durban High Court, Ref No: 2024/258FM/OCJ (1 post) Pietermaritzburg High Court, Ref No: 2024/259FM/OCJ (1 post) Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Cost and Management Accounting or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721
CENTRE REQUIREMENTS ENQUIRIES APPLICATION POST 45/143 STIPEND	: : : : : : : : : : : : : : : : : : : :	Durban High Court, Ref No: 2024/258FM/OCJ (1 post) Pietermaritzburg High Court, Ref No: 2024/259FM/OCJ (1 post) Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Cost and Management Accounting or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment102@judiciary.org.za</u> <u>INTERNSHIP PROGRAMME: FACILITY MANAGEMENT REF NO:</u> 2024/260FM/OCJ (1 POST) R7 450.62 per month
CENTRE REQUIREMENTS ENQUIRIES APPLICATION POST 45/143		Durban High Court, Ref No: 2024/258FM/OCJ (1 post) Pietermaritzburg High Court, Ref No: 2024/259FM/OCJ (1 post) Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Cost and Management Accounting or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment102@judiciary.org.za</u> <u>INTERNSHIP PROGRAMME: FACILITY MANAGEMENT REF NO:</u> 2024/260FM/OCJ (1 POST) R7 450.62 per month KZN Provincial Service Centre (Durban) Matric certificate and a three-year National Diploma/Degree in Facilities/Built Environment or equivalent relevant qualification at NQF level 6 with 360 credits
CENTRE REQUIREMENTS ENQUIRIES APPLICATION POST 45/143 STIPEND CENTRE	· · · · · · · · · · · · · · · · · · ·	Durban High Court, Ref No: 2024/258FM/OCJ (1 post) Pietermaritzburg High Court, Ref No: 2024/259FM/OCJ (1 post) Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Cost and Management Accounting or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment102@judiciary.org.za</u> <u>INTERNSHIP PROGRAMME: FACILITY MANAGEMENT REF NO:</u> 2024/260FM/OCJ (1 POST) R7 450.62 per month KZN Provincial Service Centre (Durban) Matric certificate and a three-year National Diploma/Degree in Facilities/Built
CENTRE REQUIREMENTS ENQUIRIES APPLICATION POST 45/143 STIPEND CENTRE REQUIREMENTS ENQUIRES		Durban High Court, Ref No: 2024/258FM/OCJ (1 post) Pietermaritzburg High Court, Ref No: 2024/259FM/OCJ (1 post) Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Cost and Management Accounting or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment102@judiciary.org.za</u> <u>INTERNSHIP PROGRAMME: FACILITY MANAGEMENT REF NO:</u> 2024/260FM/OCJ (1 POST) R7 450.62 per month KZN Provincial Service Centre (Durban) Matric certificate and a three-year National Diploma/Degree in Facilities/Built Environment or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721
CENTRE REQUIREMENTS ENQUIRIES APPLICATION POST 45/143 STIPEND CENTRE REQUIREMENTS ENQUIRES APPLICATION		Durban High Court, Ref No: 2024/258FM/OCJ (1 post) Pietermaritzburg High Court, Ref No: 2024/259FM/OCJ (1 post) Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Cost and Management Accounting or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment102@judiciary.org.za</u> <u>INTERNSHIP PROGRAMME: FACILITY MANAGEMENT REF NO:</u> 2024/260FM/OCJ (1 POST) R7 450.62 per month KZN Provincial Service Centre (Durban) Matric certificate and a three-year National Diploma/Degree in Facilities/Built Environment or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment103@judiciary.org.za</u> <u>INTERNSHIP PROGRAMME: RECORDS MANAGEMENT REF NO:</u> 2024/261REC/OCJ (1 POST) R7 450.62 per month Pietermaritzburg High Court Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or equivalent
CENTRE         REQUIREMENTS         ENQUIRIES         APPLICATION         POST 45/143         STIPEND         CENTRE         REQUIREMENTS         ENQUIRES         APPLICATION         POST 45/143         STIPEND         CENTRE         REQUIREMENTS         ENQUIRES         APPLICATION         POST 45/144         STIPEND         CENTRE		Durban High Court, Ref No: 2024/258FM/OCJ (1 post) Pietermaritzburg High Court, Ref No: 2024/259FM/OCJ (1 post) Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Cost and Management Accounting or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment102@judiciary.org.za</u> <u>INTERNSHIP PROGRAMME: FACILITY MANAGEMENT REF NO:</u> 2024/260FM/OCJ (1 POST) R7 450.62 per month KZN Provincial Service Centre (Durban) Matric certificate and a three-year National Diploma/Degree in Facilities/Built Environment or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment103@judiciary.org.za</u> <u>INTERNSHIP PROGRAMME: RECORDS MANAGEMENT REF NO:</u> 2024/261REC/OCJ (1 POST) R7 450.62 per month Pietermaritzburg High Court Matric certificate and a three-year National Diploma/Degree in
CENTRE         REQUIREMENTS         ENQUIRIES         APPLICATION         POST 45/143         STIPEND         CENTRE         REQUIREMENTS         ENQUIRES         APPLICATION         POST 45/143         STIPEND         CENTRE         REQUIREMENTS         ENQUIRES         APPLICATION         POST 45/144         STIPEND         CENTRE         REQUIREMENTS         ENQUIRES		Durban High Court, Ref No: 2024/258FM/OCJ (1 post) Pietermaritzburg High Court, Ref No: 2024/259FM/OCJ (1 post) Matric certificate and a three-year National Diploma/Degree in Financial Accounting/Cost and Management Accounting or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment102@judiciary.org.za</u> INTERNSHIP PROGRAMME: FACILITY MANAGEMENT REF NO: 2024/260FM/OCJ (1 POST) R7 450.62 per month KZN Provincial Service Centre (Durban) Matric certificate and a three-year National Diploma/Degree in Facilities/Built Environment or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment103@judiciary.org.za</u> INTERNSHIP PROGRAMME: RECORDS MANAGEMENT REF NO: 2024/261REC/OCJ (1 POST) R7 450.62 per month Pietermaritzburg High Court Matric certificate and a three-year National Diploma/Degree in Achives/Records Management/Information Management or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at <u>Recruitment103@judiciary.org.za</u> INTERNSHIP PROGRAMME: RECORDS MANAGEMENT REF NO: 2024/261REC/OCJ (1 POST) R7 450.62 per month Pietermaritzburg High Court Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or equivalent relevant qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721

CENTRE :	KZN Provincial Service Centre (Durban)
REQUIREMENTS :	Matric certificate and a three-year National Diploma/Degree in Logistics Transport or a relevant equivalent qualification at NQF level 6 with 360 credits
	as recognised by SAQA.
ENQUIRIES APPLICATIONS	Technical /HR Enquiries: Ms SZ Mvuyana Tel No: (031) 4931721 Applications can be sent via email at Recruitment105@judiciary.org.za
POST 45/146 :	INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL)
STIPEND CENTRE	R7 450.62 per month Mthatha High Court, Ref No: 2024/262CA/OCJ (1 post)
	East London High Court, Ref No: 2024/263CA/OCJ (2 posts)
REQUIREMENTS :	Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA.
ENQUIRIES :	Technical/HR Enquiries: Mr S Mponzo, Tel No: 043 726 5217
APPLICATION	Applications can be sent via email at <u>Recruitment106@judiciary.org.za</u>
POST 45/147	INTERNSHIP PROGRAMME: LIBRARY SERVICES
STIPEND :	R7 450.62 per month
CENTRE	Makhanda High Court, Ref No: 2024/264CA/LS/OCJ (1 post)
	Bhisho High Court, Ref No: 2024/265LS/OCJ (2 posts) Mthatha High Court, Ref No: 2024/266LS/OCJ (1 post)
REQUIREMENTS :	Matric certificate and a three-year National Diploma/Degree in Library
	Sciences/Information Sciences or equivalent relevant qualification at NQF level
ENQUIRIES :	6 with 360 credits as recognised by SAQA. Technical/HR Enquiries: Mr S Mponzo, Tel No: 043 726 5217
NOTE :	Applications can be sent via email at <u>Recruitment107@judiciary.org.za</u>
POST 45/148	INTERNSHIP PROGRAMME: RECORDS MANAGEMENT REF NO:
<u>rosr45/146</u> .	2024/268REC/OCJ (1 POST)
STIPEND :	R7 450.62 per month
CENTRE :	Kimberley High Court
REQUIREMENTS :	Matric certificate and a three-year National Diploma/Degree in
REQUIREMENTS	Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant
<b><u>REQUIREMENTS</u></b> : ENQUIRIES :	Matric certificate and a three-year National Diploma/Degree in
	Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA.
ENQUIRIES :	Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533
ENQUIRIES : APPLICATION :	Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment108@judiciary.org.za</u>
ENQUIRIES : APPLICATION :	Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment108@judiciary.org.za</u> INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES
ENQUIRIES : APPLICATION : POST 45/149 : STIPEND : CENTRE :	Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment108@judiciary.org.za</u> INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL) REF NO: 2024/269CA/OCJ (1 POST) R7 450.62 per month Kimberley High Court,
ENQUIRIES : APPLICATION : POST 45/149 : STIPEND :	Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment108@judiciary.org.za</u> INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL) REF NO: 2024/269CA/OCJ (1 POST) R7 450.62 per month Kimberley High Court, Matric certificate and an LLB Degree at NQF level 8 with 480 credits as
ENQUIRIES : APPLICATION : POST 45/149 : STIPEND : CENTRE : REQUIREMENTS : ENQUIRIES :	Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment108@judiciary.org.za</u> INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL) REF NO: 2024/269CA/OCJ (1 POST) R7 450.62 per month Kimberley High Court, Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533
ENQUIRIES:APPLICATION:POST 45/149:STIPEND:CENTRE:REQUIREMENTS:	Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment108@judiciary.org.za</u> INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL) REF NO: 2024/269CA/OCJ (1 POST) R7 450.62 per month Kimberley High Court, Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA.
ENQUIRIES : APPLICATION : POST 45/149 : STIPEND : CENTRE : REQUIREMENTS : ENQUIRIES :	Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment108@judiciary.org.za</u> INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL) REF NO: 2024/269CA/OCJ (1 POST) R7 450.62 per month Kimberley High Court, Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533
ENQUIRIES:APPLICATION:POST 45/149:STIPEND:CENTRE:REQUIREMENTS:ENQUIRIES:NOTE:POST 45/150:	Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment108@judiciary.org.za</u> INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL) REF NO: 2024/269CA/OCJ (1 POST) R7 450.62 per month Kimberley High Court, Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment109@judiciary.org.za</u> INTERNSHIP PROGRAMME: RECORDS MANAGEMENT REF NO: 2024/270REC/OCJ (1 POST)
ENQUIRIES:APPLICATION:POST 45/149:STIPEND:CENTRE:REQUIREMENTS:ENQUIRIES:NOTE:POST 45/150:STIPEND:CENTRE:COST 45/150:STIPEND:CENTRE:STIPEND:CENTRE:	<ul> <li>Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment108@judiciary.org.za</u></li> <li>INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL) REF NO: 2024/269CA/OCJ (1 POST)</li> <li>R7 450.62 per month Kimberley High Court, Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment109@judiciary.org.za</u></li> <li>INTERNSHIP PROGRAMME: RECORDS MANAGEMENT REF NO: 2024/270REC/OCJ (1 POST)</li> <li>R7 450.62 per month Free State Provincial Service Centre (Bloemfontein)</li> </ul>
ENQUIRIES:APPLICATION:POST 45/149:STIPEND:CENTRE:REQUIREMENTS:ENQUIRIES:NOTE:POST 45/150:STIPEND:	<ul> <li>Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment108@judiciary.org.za</u></li> <li><u>INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL) REF NO: 2024/269CA/OCJ (1 POST)</u></li> <li>R7 450.62 per month Kimberley High Court, Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment109@judiciary.org.za</u></li> <li>INTERNSHIP PROGRAMME: RECORDS MANAGEMENT REF NO: 2024/270REC/OCJ (1 POST)</li> <li>R7 450.62 per month Free State Provincial Service Centre (Bloemfontein) Matric certificate and a three-year National Diploma/Degree in</li> </ul>
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ENQUIRIES:APPLICATION:POST 45/149:STIPEND:CENTRE:REQUIREMENTS:ENQUIRIES:NOTE:POST 45/150:STIPEND:CENTRE:REQUIREMENTS:ENQUIRIES:STIPEND:CENTRE:REQUIREMENTS:STIPEND:CENTRE:REQUIREMENTS:ENQUIRIES:	<ul> <li>Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment108@judiciary.org.za</u></li> <li>INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL) REF NO: 2024/269CA/OCJ (1 POST)</li> <li>R7 450.62 per month Kimberley High Court, Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA. Technical /HR Enquiries: Ms L Wymers: Tel No: Tel No: (053) 492 3533 Applications can be sent via email at <u>Recruitment109@judiciary.org.za</u></li> <li>INTERNSHIP PROGRAMME: RECORDS MANAGEMENT REF NO: 2024/270REC/OCJ (1 POST)</li> <li>R7 450.62 per month Free State Provincial Service Centre (Bloemfontein) Matric certificate and a three-year National Diploma/Degree in Archives/Records Management/Information Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms N de la Rey Tel No: (051) 492 4585</li> </ul>
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APPLICATION	:	Applications can be sent via email at <u>Recruitment111@judiciary.org.za</u>
POST 24/152	:	INTERNSHIP PROGRAMME: COURT ADMINISTRATION SERVICES (LEGAL), REF NO: 2024/272CA/OCJ (2 POSTS)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u> <u>ENQUIRIES</u> <u>APPLICATION</u>	:	R7 450.62 per month Supreme Court of Appeal: Bloemfontein Matric certificate and an LLB Degree at NQF level 8 with 480 credits as recognised by SAQA. Technical /HR Enquiries: Ms N de la Rey Tel No: (051) 492 4585 Applications can be sent via email at <u>Recruitment112@judiciary.org.za</u>
POST 24/153	:	INTERNSHIP PROGRAMME: LIBRARY SERVICES REF NO: 2024/273LBS/OCJ (1 POST)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u> <u>ENQUIRIES</u>	:	R7 450.62 per month Supreme Court of Appeal: Bloemfontein Matric certificate and a three-year National Diploma/Degree in Library Sciences/Information Science or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical /HR Enquiries: Ms N de la Rey Tel No: (051) 492 4585
APPLICATIONS	:	Applications can be sent via email at <u>Recruitment113@judiciary.org.za</u>
<u>POST 24/154</u>	:	INTERNSHIP PROGRAMME: ASSETS MANAGEMENT REF NO: 2024/274ASM/OCJ (1 POST)
<u>STIPEND</u> <u>CENTRE</u> <u>REQUIREMENTS</u>	:	R7 450.62 per month Supreme Court of Appeal: Bloemfontein Matric certificate and a three-year National Diploma in Finances/Assets Management/Logistics Management or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA.
ENQUIRIES APPLICATION	: :	Technical /HR Enquiries: Ms N de la Rey Tel No: (051) 492 4585 Applications can be sent via email at <u>Recruitment114@judiciary.org.za</u>
<u>POST 24/155</u>	:	INTERNSHIP PROGRAMME: ADMINISTRATION REF NO: 2024/275AD/OCJ (1 POST)
STIPEND CENTRE REQUIREMENTS ENQUIRIES	:	R7 450.62 per month Supreme Court of Appeal: Bloemfontein, Matric certificate and a three-year National Diploma/Degree in Public Management /Public Administration or a relevant equivalent qualification at NQF level 6 with 360 credits as recognised by SAQA. Technical/HR Enquiries: Ms N de la Rey Tel No: (051) 492 4585
	:	Applications can be sent via email at <u>Recruitment115@judiciary.org.za</u>
<u>POST 24/156</u>	:	INTERNSHIP PROGRAMME: INFORMATION COMMUNICATION TECHNOLOGY (ICT) (19 POSTS)
<u>STIPEND</u> CENTRE	:	R7 50.62 per month National Office: Midrand, Ref No: 2024/276/OCJ (3 Posts) Eastern Cape Provincial Service Centre: East London, Ref No: 2024/277/OCJ (1 Post) Gqeberha High Court: Port Elizabeth, Ref No: 2024/278/OCJ (1 Post) Cape Town High Court: Cape Town, Ref No: 2024/279/OCJ (1 Post) Polokwane High Court: Polokwane, Ref No: 2024/280/OCJ, (1 Post) Thohoyandou High Court: Polokwane, Ref No: 2024/281/OCJ, (1 Post) Constitutional Court: Braamfontein, Ref No: 2024/282/OCJ (2 Posts) Northern Cape Division of the High Court: Kimberley, Ref No: 2024/283/OCJ (1 Post) North West Division of the High Court: Mafikeng, Ref No: 2024/284/OCJ (1 Post) Mpumalanga Division of the High Court: Mbombela, Ref No: 2024/285/OCJ (1 Post) Durban High Court: Durban, Ref No: 2024/285/OCJ (1post) Free State Division of the High Court: Bloemfontein, Ref No: 2024/285/OCJ (1 Post) Supreme Court of Appeal: Free State, Ref No: 2024/286/OCJ (2 Posts) Pretoria High Court: Gauteng, Ref No: 2024/287/OCJ (1 post) Johannesburg High Court: Gauteng, Ref No: 2024/288/OCJ (1 Post)

REQUIREMENTS	:	Matric certificate and a three-year National Diploma/Degree in Information Technology or a relevant equivalent qualification at NQF level 6 with 360
<b>ENQUIRIES</b>		credits as recognised by SAQA. National Office: Midrand: Technical enquiries:Ms T Mafumo, Tel No: (010) 493
ENQUIRIES		2625
		HR related enquiries: Mr M Mbele/Ms A Nthompe, Tel No: (010) 493 2689
		Eastern Cape: Technical/HR related enquiries Mr S Mponzo, Tel No: (043) 726 5217
		Limpopo Division of the High Court: Technical/HR related enquiries: Ms EM Ramaphakela, Tel No: (015) 495 1744
		Supreme Court of Appeal Technical/HR related enquiries Ms N de la Rey Tel No: (051) 492 4585
		Constitutional Court: Technical/HR related enquiries:Ms K Mokgatlhe Tel No:
		(011) 359 7400/ 7574 Kwazulu-Natal: Technical/HR related enquiries Ms S Mvuyana, Tel No: (031)
		493 1721 Northern Cape: Technical /HR related enquiries Ms L Wymers, Tel No: (053)
		492 3533 North West: Technical/HR related enquiries Mr OPS Sebapatso, Tel No:
		(018) 397 7114 Maumalanga: Technical /HP related anguiries Mr. // Maaka, Tel No: (012) 758
		Mpumalanga: Technical /HR related enquiries Mr V Maeko, Tel No: (013) 758 0000
		Free State: Technical/HR related enquiries Ms N de la Rey, Tel No: (051) 492 4585
		Gauteng: Technical/HR related enquiries Ms F Lukhele, Tel No: (010) 494 8541
APPLICATION	:	Applications can be sent via email at <u>Recruitment130@judiciary.org.za</u>
	:	National Office: Midrand: Applications can be sent via email at
		<u>Recruitment116@judiciary.org.za</u> Eastern Cape Provincial Service Centre Applications can be sent via email at
		Recruitment117@judiciary.org.za
		Gqeberha High Court: Applications can be sent via email at
		Recruitment118@judiciary.org.za
		Cape Town High Court: Applications can be sent via email at <u>Recruitment119@judiciary.org.za</u>
		Polokwane High Court: Applications can be sent via email at
		Recruitment120@judiciary.org.za
		Thohoyandou High Court: Applications can be sent via email at
		<u>Recruitment121@judiciary.org.za</u> Constitutional Court: Applications can be sent via email at
		Recruitment122@judiciary.org.za
		Northern Cape Division of the High Court : Applications can be sent via email
		at <u>Recruitment123@judiciary.org.za</u> North West Division of the High Court: Applications can be sent via email at
		Recruitment124@judiciary.org.za
		Mpumalanga Division of the High Court: Applications can be sent via email at
		Recruitment125@judiciary.org.za
		Durban High Court: Applications can be sent via email at Recruitment126@judiciary.org.za
		Free State Division Applications can be sent via email at Recruitment127@judiciary.org.za
		Supreme Court of Appeal: Applications can be sent via email at
		<u>Recruitment128@judiciary.org.za</u> Pretoria High Court: Applications can be sent via email at
		Recruitment129@judiciary.org.za